

**MINUTES of the Full Council Meeting of Melksham Without Parish Council
held on Monday 7th September 2026 at
Melksham Without Parish Council Offices (First Floor), Melksham
Community Campus, Market Place, SN12 6ES at 7:00pm**

Present: John Glover (Chair of Council), David Pafford (Vice Chair), John Doel, Alan Baines, Tony Hemmings, Mark Harris, Mark Blackham, Anne Sullivan and Martin Haffenden.

Officers: Teresa Strange (Clerk), Marianne Rossi (Finance and Amenities Officer) and Fiona Dey (Parish Officer)

In attendance: Wiltshire Councillors Andrew Griffin (part).

On Zoom: None

180/26 Welcome, Housekeeping & Announcements

Councillor Glover welcomed everyone to the meeting. Members were reminded that the meeting was being recorded and would be published on YouTube until the minutes were approved.

The Chair announced that Councillor Chris Griffiths had resigned with immediate effect because his work commitments prevented him from continuing in the role. The statutory casual-vacancy process would begin, and any resulting committee vacancies would be considered at the October meeting.

Members congratulated Marianne Rossi on ten years' service with the Parish Council. Members also noted that Shaw Village Hall was celebrating the fiftieth anniversary of the current building.

181/26 To receive Apologies and approval of reasons given

Resolved: To accept apologies from Councillors Richard Wood (holiday) and Peter Richardson (prior speaking engagement) and the reasons given.

Wiltshire Councillors Phil Alford and Nick Holder also sent apologies.

182/26 Declarations of Interest

a) Declarations of Interest

None were declared.

b) Dispensation Requests

None were received.

183/26 To consider holding items in Closed Session due to confidential nature

The Clerk advised that supplier names within commercially sensitive quotations had been anonymised as Quote A and Quote B. Members agreed that discussion could remain in open session provided the suppliers were not identified.

184/26 Public Participation & Invited Guests

Standing Orders were suspended to allow members of the public and invited guests to address the Council.

Wiltshire Councillor Griffin referred to the current application for 225 dwellings at Berryfield (Land west of Semington Road PL/2026/04916) and anticipated that opposing the principle of development would be difficult in the present planning climate.

He explained that he was due to attend a Wiltshire Council briefing on recent planning decisions, the new National Planning Policy Framework and the revised scheme of delegation. He expected the briefing, which was to be led by Kenny Green (Wiltshire Council Planning Manager), to provide further information on how these matters would affect the consideration of local planning applications.

Members highlighted the scale of committed and proposed growth around Berryfield and the wider Melksham area, the pressure on the A350 and local roads, the lack of corresponding improvements to infrastructure and community facilities, and the potential loss of the separate identity of Berryfield. Particular concern was expressed about the proposed three-storey dwellings in Berryfield and their effect on residential amenity and local character. It was also noted that substantial housing growth would increase demand for employment, health care and other already stretched services, and could increase outward commuting.

Wiltshire Councillor Griffin confirmed that he would continue to raise the cumulative impact of development and would report back following relevant Wiltshire Council briefings.

Standing Orders were reinstated.

185/26 Full Council

a) Minutes of the Full Council meeting held on 27th July 2026

Resolved: To approve the Minutes of the Full Council meeting held on 27th July 2026 as a correct record and for the Chair to sign them.

186/26 Planning

a) Current planning context

The Clerk outlined the changing national, Wiltshire and local planning context, including the new National Planning Policy Framework, Wiltshire's housing land-supply shortfall, recent appeal decisions and the withdrawal of the Wiltshire Local Plan. Approval of the Berryfield Lane application (PL/2026/00626 Land North of Berryfield Lane) demonstrated how site-specific concerns were being balanced against the significant need for additional housing. However, the dismissal of the Chapel Lane appeal (PL/2023/05883) on flood-risk grounds showed that development could still be resisted where clear and robust technical evidence was available.

Members discussed the continuing delay in receiving an indicative housing requirement for the Joint Melksham Neighbourhood Plan area (JMNP). It was noted that Wiltshire Council had advised that Wiltshire's increased housing requirement could not simply be applied directly to Melksham and that Wiltshire Council would need to decide how growth should be distributed across the county. Members agreed that the Council should continue pressing for a local figure.

Concern was expressed that the withdrawal of the Local Plan and the housing shortfall had weakened the Council's ability to resist speculative development, despite the considerable resources invested in the Joint Melksham

Neighbourhood Plan 2. Members were reassured that the Neighbourhood Plan remained an important and up-to-date part of the development plan. Although its ability to prevent unplanned housing had been reduced, its policies continued to influence design, layout, landscaping, infrastructure, connectivity, heritage and the protection of green spaces.

Members agreed that the Council should continue to identify development that was speculative and not plan-led but should place greater emphasis on evidenced technical harms. These included highways, drainage, ecology, landscape, heritage, settlement separation and, particularly, the cumulative impact of completed, approved and proposed developments. The cumulative effect on Berryfield was highlighted, together with the need to avoid coalescence with Melksham. For major outline applications, the Council should also seek robust parameter plans fixing matters such as building heights, access, connectivity, open space and green infrastructure at an early stage.

Resolved 1: (i) To note the current planning context and (ii) to approve the strategic approach set out in the Clerk's report, plus the additional points proposed by Councillor Richardson.

1. The immediate strategic priority should be to influence the emerging Wiltshire Local Plan at its formative stage;
2. Melksham Without Parish Council (MWPC) should work jointly with Melksham Town Council (MTC) to seek meaningful early involvement in the development and testing of spatial options for the wider Melksham area before preferred growth areas or packages of sites are selected;
3. MWPC should continue to request an indicative housing requirement for the Melksham Neighbourhood Plan area, while recognising the wider implications of Wiltshire's current housing supply position;
4. MWPC should continue to raise where development is speculative and not plan-led, while placing particular emphasis on clearly evidenced technical planning harms, robust parameter plans at outline stage and the best possible mitigation and community benefits where development cannot reasonably be prevented;
5. It would be premature at this stage to commence a further programme of neighbourhood-plan housing site allocations;
6. The need for further JMNP review and/or site allocations should be reconsidered when greater clarity is available regarding the Local Plan spatial strategy and indicative housing requirement;
7. To authorise payment of the Place Studio invoice and authorise the Clerk to continue to liaise with MTC to confirm the agreed cost-sharing arrangement for ongoing strategic planning advice, including the percentage share to be met by each council.
8. To press Wiltshire Council to update its housing land supply calculation quarterly, rather than annually, particularly where published figures may already be significantly out of date.
9. To consider undertaking MWPC's own calculation/monitoring of housing land supply from published information.
10. To investigate whether a methodology can be developed to calculate a housing requirement / housing road map for the Joint Melksham Neighbourhood Plan area, to provide a local yardstick.

Resolved 2: (i) To approve retrospectively the Place Studio invoice of £375 excluding VAT for five hours of professional planning advice and briefing work and (ii) to authorise the Clerk to liaise with Melksham Town Council on an appropriate cost-sharing arrangement for continuing joint strategic planning advice.

b) Wiltshire Local Plan

i) Parish Council representation at Local Plan meetings

Members welcomed Wiltshire Councillor Ian Thorn's offer to hold regular Local Plan round-table meetings in Melksham with Wiltshire Council's Spatial Planning Team. They considered early involvement essential and did not want the new Local Plan process to repeat the limited and late consultation undertaken for the withdrawn plan.

Members supported a strategic approach based on a long-term vision for the wider Melksham area. This should recognise the different needs of the town, the eastern expansion area and the surrounding villages. It should also consider existing development and constraints, coordinate the infrastructure needed to support growth, protect settlement separation and strategic routes—including the canal and proposed bypass—and address energy and utility infrastructure. Existing evidence from the Joint Melksham Neighbourhood Plan should be used, and an Area Action Plan, strategic masterplan or similar framework should be explored.

Resolved 1: To welcome Local Plan round-table meetings and continuing work with Melksham Town Council, local Wiltshire Councillors and relevant professional advisers. The questions in the Clerk's report, together with the additions discussed, would form the basis of the Council's initial engagement. The Council would:

- seek an Area Action Plan, strategic masterplan or similar framework;
- explore a joint working group and appropriate technical support;
- and promote strategic, area-based master-planning through relevant local council networks.

Wiltshire Councillor Griffin described the work he was undertaking with Wiltshire Council officers, the local MP and Melksham Town Council. At the Clerk's request, he agreed to ask why Northern Area Planning Committee had recently been able to defer or refuse housing proposals while Western Area had received different advice, and what evidence and legal tests were required to secure Section 106 contributions for highways, health and community facilities.

Resolved 2: To support in principle the Bath and West Metro proposals and seek their inclusion in the emerging Wiltshire Local Plan, while reserving detailed comments for later consideration.

ii) Wiltshire Local Plan Scoping Consultation

A) Initial response

Members agreed that the principles contained in the Clerk's report should form the basis of the Parish Council's response.

The response would seek a holistic and infrastructure-led strategy for the wider Melksham area, rather than development being determined through a series of unrelated individual applications. It would emphasise cumulative impact, strategic master-planning, settlement separation, highways and public transport, employment, education, community facilities, green infrastructure, brownfield regeneration and the use of existing planning evidence.

Members reaffirmed the Council's previous position that Wiltshire Council should assess a meaningful new settlement as a genuine strategic alternative to continuing to extend existing towns. Any new settlement would need to be large enough to support its own centre, services, employment, infrastructure and transport connections.

The availability and suitability of employment land was highlighted. Members noted that it was insufficient simply to identify a number of hectares; the land needed to be appropriately located, have suitable strategic access and be capable of accommodating the types of employment use for which there was genuine demand. The experiences of Gompels and Blackmore Farm were cited as examples.

It was agreed that references to "renewable energy" should be broadened to "energy production and infrastructure" to include the wider electricity-grid and utility infrastructure affecting the parish.

The response would also emphasise the importance of the recently made Joint Melksham Neighbourhood Plan 2 as a community-led planning tool and a significant source of current, locally derived evidence.

Members expressed concern about the short consultation period, the late timing of briefings for town and parish councils and the absence of a public consultation event in Melksham. Meaningful engagement required realistic timescales which allowed councils to consider information through their normal meeting arrangements and residents sufficient time to respond. Future consultation stages should avoid holiday periods where possible and make greater use of established local newspapers and community publications.

Resolved: (i) To approve the principles contained in the Clerk's report as the basis of the Parish Council's Scoping Consultation response, subject to the additions and amendments discussed, and (ii) to ask the Planning Committee to consider the detailed consultation questions.

B) Delegated authority for further representations

Members noted that further information could arise from Local Plan briefings, meetings with Wiltshire Council, community engagement and representations from local organisations after the Planning Committee meeting but before the consultation closed on 30th September.

Resolved: To delegate authority to the Clerk, in consultation, where available, with the following councillors, to submit further representations arising from subsequent briefings, meetings or community engagement, provided they were consistent with the principles agreed by Full Council

- Chair of Council, Councillor Glover;
- Joint Melksham Neighbourhood Plan spokesperson, Councillor Pafford;
- Chair of Planning, Councillor Wood;
- Vice-Chair of Planning, Councillor Baines.

C) Public community engagement

Members considered whether the Parish Council should arrange a local drop-in event using the consultation material supplied by Wiltshire Council. Concern was expressed that the limited notice made it difficult to arrange and publicise an event in sufficient time for residents to consider the information and submit responses before the closing date.

It was agreed that the consultation should be promoted through the Parish Council's usual communication channels and residents signposted to the documents available at Melksham Library, rather than the parish council hosting a consultation event.

iii) Call for Sites

The Clerk explained that Wiltshire Council had asked parish and town councils to identify brownfield, previously developed and underused land. Members agreed that the Parish Council should concentrate on brownfield, regeneration and employment opportunities rather than seeking additional greenfield housing sites. Identification at this stage of sites would not represent Parish Council support for any particular development or allocation. Members were encouraged to consider whether there were small brownfield or underused sites within their areas.

Melksham Town Council would also be asked to publicise the Call for Sites through its business newsletter, business event and contacts with businesses and landowners.

Resolved: To approve the recommendations in the Clerk's report relating to the Call for Sites, noting that identifying a site at this evidence-gathering stage did not constitute endorsement of that site for development.

iv) Settlement Facilities Survey

Members considered the officer review of the facilities recorded for Beanacre, Berryfield, Bowerhill, Shaw and Whitley.

Resolved: To approve the officer review of the Settlement Facilities Survey, subject to clarification of the Whitley recreation-ground entry and the classification of the Golden Fleece/Il Vello D'Oro, and to raise the wider question of how committed and emerging development would be reflected in the settlement hierarchy.

c) Community First Awards – Joint Melksham Neighbourhood Plan 2

Members considered that an award nomination would help recognise the extensive joint work and community engagement behind JMNP2 and provide an opportunity to explain its continuing value despite subsequent changes to the wider planning context.

Resolved: (i) To agree in principle to nominate JMNP2 for the Community First Awards, subject to Melksham Town Council's agreement, (ii) to delegate preparation of the submission to the Clerk; and (iii) to ask the Town Council to work jointly on communications explaining both the changed planning context and JMNP2's continuing role and strengths.

d) Planning application comments submitted under delegated powers

The comments submitted during the August recess under the delegation approved at Min. 156/26d. The full comments would be appended to the Planning Committee minutes of 14th September 2026.

The Clerk also reported that:

- a pre-application meeting with Gompels was being arranged ahead of its reserved-matters application, provisionally for 22nd September;
- Wales & West Utilities would be invited to discuss forthcoming gas-main works affecting several parish communities;
- Bellway's offer to attend the next Planning Committee had been deferred until Members had sufficient time to consider the newly submitted application.

Wiltshire Councillor Griffin left the meeting.

187/26 Finance

a) Receipts and Payments

Members noted the Receipts and Payments reports for July and August 2026.

b) September payments

Resolved: That Councillors Glover and Pafford be the cheque signatories/online authority for the September payment run.

c) Bank account and fund transfers

Resolved: To transfer £29,000 from the CCLA account to the Unity Trust current account.

d) Exercise of public rights

It was noted that no member of the public had exercised the right to inspect the accounting records during the period 1st July to 11th August 2026.

188/26 Asset Management

a) Play-area gate closure mechanism

Members considered three reported incidents over approximately eight years in which children had been struck and injured by the same self-closing gate at Hornchurch Road Play Area. The gate had been inspected and met the required standard, but RoSPA had advised that a hydraulic/damped mechanism was less likely to rebound violently. It was acknowledged that replacement would reduce, but could not eliminate, the risk. As no comparable incident pattern had been identified elsewhere, Members considered that action should be confined to this gate.

Resolved: To replace the Hornchurch Road Play Area gate with the proposed hydraulic/damped alternative while retaining the existing compliant arrangements at other play areas unless further evidence arose.

b) Replacement defibrillators

Six defibrillators purchased in 2016 were now outside warranty and had begun to experience age-related battery issues. The Defibrillator earmarked reserve held £10,850. Members compared the quotations received and sought for purchase and whole-life support costs, including the treatment of consumables, and discussed recent delays in obtaining replacement batteries. A proposal to defer the decision for a further quotation was not supported. Members considered it prudent to replace the units before failures became more frequent.

Resolved: To purchase six replacement defibrillators from Community Heartbeat Trust at a total cost of £8,970 plus VAT, postage and packing, together with the associated maintenance package at a cost of £1,176 plus VAT per annum for six defibrillators. To come from the Defibrillator reserve. The Heartbeat Trust's Rescue Ready plan covers the cost of replacement consumables, such as pads and batteries.

It was noted that Officers would coordinate the installation of the previously approved bleed-control kits at the defibrillator locations, subject to agreement from each host premises.

c) Asbestos survey of parish-owned concrete bus shelters

Members considered the quotation for an asbestos survey of the four parish-owned concrete bus shelters suspected of having asbestos-containing roofs. It was noted that, although three of the shelters were located close together in Shaw and appeared to be of a similar design, they may not have been constructed at the same time or using identical materials. Testing only one shelter would therefore not provide certainty about the others.

Resolved: To approve the quotation, from Hawkins Insulation Ltd, for a survey and testing of all four relevant parish-owned bus shelters, at the quoted full-day rate of £550 plus VAT and laboratory sample charges of £15 plus VAT per sample.

d) Additional tree works at Shurnhold Fields

A quotation for the additional tree work at Shurnhold Fields had not yet been received. As this work had been identified following safety concerns and the appointed contractor, Acer Tree Surgeons, was already undertaking other tree works in the parish, Members wished the work to proceed promptly and be funded from the joint Section 106 maintenance fund for Shurnhold Fields.

Resolved: To delegate authority to the Clerk to instruct the necessary additional tree works at Shurnhold Fields on receipt of the quotation, and to seek an appropriate operational delegation from Melksham Town Council for urgent health-and-safety expenditure from the joint Section 106 maintenance fund for Shurnhold Fields.

e) Extreme heat and wildfire resilience

Members considered whether changes may be needed during long periods of hot, dry weather, including grass cutting, fire breaks, shade, drinking-water provision or other measures. They noted the need to balance wildfire risk with biodiversity, and that the level of risk would depend on the location and conditions. Wiltshire Council had been asked to provide guidance in time for budget setting.

Resolved: To await Wiltshire Council's guidance and review any resulting measures before budget setting; and for officers to retain flexibility to instruct proportionate work on Parish Council land where weather and site conditions created an elevated risk.

189/26 Highways, Footpaths and Streetscene

Resolved: To cancel the Highways, Footpaths and Streetscene committee meeting scheduled for 21st September 2026, as the Committee had met on 10th August to meet the Local Highways and Footpath Improvement Group (LHFIG) timetable.

a) Minutes of the meeting held on 10th August 2026

Resolved: To approve the Minutes of the Highways, Footpaths and Streetscene Committee meeting held on 10th August 2026 as a correct record.

b) Wiltshire Council Highways responses

The Parish Officer took Members through the Highways Officer's responses and the published LHFIG papers. The Council maintained its requests where further discussion had been suggested, while accepting practical amendments where these achieved the intended outcome.

A Member thanked the Clerk and Wiltshire Councillor Holder for progressing the new traffic island on the A365 and reported that it had already discouraged an unsafe manoeuvre.

c) Committee recommendations

Resolved: To approve the recommendations of the Highways, Footpaths and Streetscene Committee meeting held on 10th August 2026, subject to the additional decisions recorded below.

- **LHFIG item 9-24-25 – Raised kerb at the New Inn bus stop:** To continue supporting the request for a raised kerb at the New Inn bus stop.
- **LHFIG item 9-24-33 – Village gates at Shaw and Whitley:** To provide Wiltshire Council with details of the quotation and proposed supplier so that the proposed gates and installation arrangements could be assessed.
- **LHFIG item 9-26-06 – Gibson Close and Bowerhill Primary School:** To continue pressing for waiting restrictions around the Halifax Road/Gibson Close junction and to explore whether school keep-clear markings should also be progressed.
- **LHFIG item 9-26-07 – Falcon Way bus shelter:** To amend the request to Wiltshire Council's current two-bay bus-shelter design, approximately three metres in length.
- **LHFIG item 9-26-16 – Kestrel Court Play Area:** To accept "KEEP CLEAR" markings instead of an H-bar at the access to Kestrel Court Play Area.
- **LHFIG item 9-26-17 – Waiting restrictions on Halifax Road:** i) To continue pressing for the requested waiting restrictions on Halifax Road and ii) to report the faded and missing sections of the existing yellow lines separately through MyWilts for reinstatement.
- **LHFIG item 9-26-18 – A365/Falcon Way roundabout:** Members noted and support progressing the correction of the yellow-line markings in accordance with the existing Traffic Regulation Order made in 2024.
- **LHFIG item 9-26-19 – SID retention socket and post on Shaw Hill:** To approve the estimated Parish Council contribution of approximately £150 (1/3 of £440) towards the retention socket and post.
- **LHFIG item 9-26-20 – Footpath through Woolmore Farm:** i) To approach the landowner of Woolmore Farm to establish whether consent would be given for the remaining section of MELW18 to be upgraded using funding secured by the Parish Council. Potential funding could include Community Infrastructure Levy or Section 106 contributions from relevant developments, and ii) To seek appropriate Section 106 contributions from relevant planning applications towards the improvement of the route.

- **LHFIG item 9-26-21 – Horse-warning signs:** To approve an estimated Parish Council contribution of approximately £270–£335 (1/3 of £800-£1000) towards the horse-warning signs.
- **LHFIG item 9-26-23 – Lay-by outside Whitley Methodist Church:** To withdraw the request for a lay-by outside Whitley Methodist Church from the LHFIG programme

Members noted the Highway Officer's advice that the verge was unlikely to be wide enough for a full-width parking bay and that underground services could present further constraints. A full assessment would be required, and the total cost was expected to exceed £40,000.

Members considered that this could not reasonably be funded through LHFIG. However, the possibility of securing the work as a community benefit from developers installing solar-farm cable routes along Top Lane would continue to be pursued.

- d) Bowerhill dropped-kerb substantive bid

Resolved: To progress the substantive bid in two phases, with the eastern and western sides divided between funding years, subject to confirmation of the most appropriate phasing.

- e) White edge markers on Halifax Road, Bowerhill

Resolved: LHFIG ITEM 9-24-30: To proceed with the installation of verge makers on Halifax Road and to approve the estimated cost of 13 markers at 2m spacing at a cost of £1,100 (MWPC contribution ~£370)

- f) Lower Woodrow speed-limit consultation

Members noted that the proposed 40mph speed limit on Lower Woodrow Road would be formally advertised on 10 September, with the consultation closing on 5 October 2026. The Parish Council had previously requested that the scheme be progressed without waiting for uncertain future Section 106 funding from the nearby development.

Members supported the proposed speed-limit change and referred to a recent incident in which a horse rider had been thrown from their horse as further evidence of the need for improved road safety.

Resolved: To submit comments supporting the proposed 40mph speed limit on Lower Woodrow Road and to publicise the consultation through the Parish Council's communication channels.

- g) Semington Road Bus Gate statistics

The available bus gate statistics, including the recorded direction of travel and origin information, were noted.

- h) Road Safety Working Party

Resolved: For officers to arrange a meeting with the Working Party Chair and members, with a Thursday afternoon identified as potentially suitable.

- i) Walk Wheel Cycle Trust holistic review of Semington Road

Members welcomed the report as an important evidence base for addressing the cumulative impact of development and improving walking, wheeling, cycling and

town-centre/school connectivity. Minor corrections had been identified before circulation.

Resolved: i) To endorse the report subject to the identified corrections; ii) to provide it to Bellway and other relevant developers as evidence; iii) to submit it to Wiltshire Council Highways; and iv) to assess which recommendations could be advanced directly by the Parish Council or through LHFIG.

j) Wiltshire Council Freight Action Plan consultation

Members supported the Clerk's draft response. They wished it to emphasise the increasing freight impact on the A365/Shaw Hill, including displaced traffic following restrictions at Cleveland Bridge, the need to progress a Melksham bypass and the potential role of rail through the Bath and West Metro proposals.

Resolved: To submit the draft response with the additions discussed, including support in principle for the Bath and West Metro and emphasis on the freight and safety impacts on Shaw Hill and the need for a bypass.

k) Off-street parking Traffic Order

The new Traffic Order concerning car-park charges and operating times was noted.

190/26 Public Transport

a) Real Time Passenger Information (RTI)

Members welcomed confirmation that Wiltshire Council had agreed to extend its RTI support contract to January 2031, enabling parish-funded units to be supported for a more reasonable period. The quotation and Memorandum of Understanding had not been received in time for the meeting.

Resolved: To delegate authority to the Clerk to approve the RTI quotation and Memorandum of Understanding and place the order when received, provided they were consistent with the expected scope and budget.

b) Bus suspensions during development road works

Members discussed disruption in Shaw, Whitley and Semington Road, including missed school connections, inadequate notice of changed closures and serious difficulties for residents with limited mobility. It was suggested that requiring developers to provide and publicise alternative arrangements might encourage investment in traffic management which retained bus access.

Concern was also expressed that statutory reinstatement works could leave the wider road markings visibly incomplete.

Resolved: To write to Wiltshire Council and the local MP seeking stronger requirements for developers and utilities to maintain or provide appropriate alternative bus access during road closures, to give clear and timely information to residents, and to properly reinstate affected road markings.

c) Melksham Transport User Group

The update from the Melksham Transport User Group was noted. No additional feedback was agreed at this stage; points could be clarified at the forthcoming meeting.

191/26 Community Projects and Partnership Organisations

a) Wilts & Berks Canal Trust Memorandum of Understanding

Members considered the revised draft prepared following the July meeting with the Trust and considered it substantially improved.

Resolved: To approve the revised draft Memorandum of Understanding for submission to the Wilts & Berks Canal Trust for agreement.

b) Melksham Community Support – Age UK

Members welcomed the quarter-one report and case studies and considered that they demonstrated positive delivery against the commissioned outcomes. The Clerk would discuss the report at the forthcoming review meeting.

c) Beanacre flood wardens

The Clerk reported that two Beanacre residents had expressed interest in volunteering as flood wardens. They would be invited to engage with the established Shaw and Whitley CEG (Community Emergency Group) and further volunteers would continue to be sought.

192/26 Staffing

a) External HR support

The Clerk reported that the external HR provider had been appointed and an initial meeting held. The provider had supplied a suite of policies and identified several matters concerning contracts and organisational resilience for consideration by the Staffing Committee.

b) Next Staffing Committee

Resolved: To hold the next Staffing Committee meeting on Monday 19th October 2026, to consider the External HR provider's advice and policies together with feedback arising from the Clerk's appraisal.

c) National pay settlement

The 2026/27 national pay settlement of 3.3% for council employees and its implementation in the September 2026 payroll, including backdated pay from 1st April 2026, were noted.

The meeting closed at 9:45pm.

Chairman, 12th October 2026

Date: 04/08/2026	Melksham without Parish Council Current Year	Page: 272
Time: 14:04	Cashbook 1	User: MR
	Current Account & Instant Acc	For Month No: 4

Receipts for Month 4				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		20,399.73					20,399.73	
V4596-BACS	Banked:08/07/2026	789.00						
V4596-BACS	Future of Football	789.00			1210	210	789.00	Inv.564- Field usage April 26
V4597-BACS	Banked:08/07/2026	285.00						
V4597-BACS	Future of Football	285.00			1210	210	285.00	Inv.561- Usage in March
V4598-BACS	Banked:08/07/2026	865.00						
V4598-BACS	Future of Football	865.00			1210	210	865.00	Inv.570-May 26 usage
V4599-BACS	Banked:15/07/2026	3,967.31						
V4599-BACS	HM Revenue & Customs	3,967.31			105		3,967.31	VAT Refund-Q1 1/04-30/6/26
V4600-BACS	Banked:21/07/2026	250.00						
V4600-BACS	DAC Beachcroft	250.00			1460	142	250.00	Policy excess return
V4601-BACS	Banked:27/07/2026	60.50						
V4601-BACS	Trowbridge Athletic	60.50			550		50.00	Inv.575- Refundable deposit
					1210	210	10.50	Inv.573- 17 July evening train
Total Receipts for Month		6,216.81	0.00	0.00			6,216.81	
Cashbook Totals		26,616.54	0.00	0.00			26,616.54	

Date: 04/08/2026	Melksham without Parish Council Current Year	Page: 273
Time: 14:04	Cashbook 1	User: MR
	Current Account & Instant Acc	For Month No: 4

Payments for Month 4				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
07/07/2026	Lloyds Bank	V4592-PAY	21.50			4140	120	21.50	Service Charge
15/07/2026	Daisy (Onebill)	V4593-DD	79.43		13.24	4190	120	66.19	Inv.652-Office line & WIFI
15/07/2026	Daisy (Onebill)	V4594-DD	87.68		14.61	4384	220	73.07	Inv.653-Pavilion line & WIFI
21/07/2026	EDF Energy	V4595-DD	43.04		2.05	4312	220	40.99	Inv.013-Pavilion gas
Total Payments for Month			231.65	0.00	29.90			201.75	
Balance Carried Fwd			26,384.89						
Cashbook Totals			26,616.54	0.00	29.90			26,586.64	

Receipts for Month 4				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		8,372.71					8,372.71	
V4588-CRED	Banked: 02/07/2026	2,522.88						
V4588-CRED	CCLA Investment Management	2,522.88			1080	110	2,522.88	Interest
V4589-RENT	Banked: 08/07/2026	40.00						
V4589-053	Allotment Holder	40.00			1320	310	40.00	Briansfield 17a rent
V4590-Rent	Banked: 20/07/2026	164.00						
V4590-Rent	Allotment Holder	164.00			1320	310	80.00	Briansfield plot 6 rent-25-26
					1320	310	84.00	Briansfield plot 6 rent-26-27
	Banked: 22/07/2026	30,000.00						
V4591-TRAN	CCLA	30,000.00			240		30,000.00	Transfer from CCLA TO Unity
Total Receipts for Month		32,726.88	0.00	0.00			32,726.88	
Cashbook Totals		41,099.59	0.00	0.00			41,099.59	

Date: 04/08/2026		Melksham without Parish Council Current Year						Page: 306			
Time: 14:04		Cashbook 2						User: MR			
		Unity Bank						For Month No: 4			
Payments for Month 4				Nominal Ledger Analysis							
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail		
01/07/2026	Grist Environmental	V4584-DD	88.31		14.71	4770	220	73.60	Inv.317813-Pavilion waste away		
16/07/2026	Lloyds Bank PLC	V4583-DD	504.05		83.51	4055	130	35.00	Social media training		
						4175	120	54.00	Monthly subscription x3-ChatGP		
						4686	170	6.99	Age UK MCS line		
						4175	120	72.45	Councillor office 365		
						4175	120	24.97	Acrobat pro 1		
						4680	170	108.00	melkshamcommunity archive-NHP		
						4175	120	30.24	Office 365- Officers		
						4175	120	6.65	MWPC Website hosting		
						4175	120	24.97	Acrobat pro 2		
						4200	120	12.99	Meeting subscription		
						4140	120	3.00	Monthly Fee		
						4190	120	41.28	Office phone fees		
17/07/2026	EDF Energy	V4587-DD	165.46		7.88	4302	220	157.58	Inv.021-Pavilion electricity		
24/07/2026	Wiltshire Age UK	V4565-BACS	3,182.50			4685	170	3,182.50	Inv.18357-MCS 26/27 Q2		
24/07/2026	Agilico	V4566-BACS	79.70		13.28	4130	120	66.42	Inv.765-Office photocopying		
24/07/2026	Aquasafe Environmental Ltd	V4567-BACS	546.00		91.00	4212	220	455.00	Inv.607-June 26 PPM & TMVs		
24/07/2026	Complete Weed Control	V4568-BACS	2,168.40		361.40	4500	142	1,807.00	Inv.236-Parish weedspraying		
24/07/2026	Core Clean	V4569-BACS	800.00			4600	142	800.00	Bus shelter cleaning		
24/07/2026	GB Sport & Leisure	V4570-BACS	111.16		18.52	4575	142	92.64	20504-Parts to fix Hornch MUGA		
24/07/2026	JC Combustion Services Ltd	V4571-BACS	400.00			4791	220	400.00	Inv.4314-Boiler and water heat		
24/07/2026	JH Jones & Sons	V4572-BACS	2,742.77		457.13	4400	142	25.00	Inv.6119-Grass cut Berryfield		
						4781	220	96.50	Inv.6119-JSF Bin emptying		
						4405	220	50.67	Inv.6119-JSF Hedge		
						4409	142	198.08	Inv.6119-Hornchurch POS		
						4402	320	72.94	Inv.6119-Allotment grass cutti		
						4400	142	417.42	Inv.6119-Play Area Grass cutti		
						4780	142	149.86	Inv.6119-Play Area bin emptyin		
						4402	320	21.88	Inv.6119-BSF Hedge		
						4400	142	21.84	Inv.6119-Beanacre Leaf clearan		
						4000	130	42.03	Inv.6119-Kestrel Shrub mainten		
						4820	142	39.36	Inv.6119-SHF Cut		
						347	0	-39.36	Inv.6119-SHF Cut		
						6000	142	39.36	Inv.6119-SHF Cut		
						4401	220	1,150.06	Inv.6119-JSF Pitch		

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Continued on Page 307

Payments for Month 4				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
									Maintenance
24/07/2026	JH Jones & Sons	V4573-BACS	2,316.00		386.00	4540	142	1,930.00	Inv.6164-SID deply-17/3-4/7/26
24/07/2026	Radcliffe Fire Protection Ltd	V4574-BACS	78.00		13.00	4212	220	65.00	Inv.705-Call out to site
24/07/2026	Bath Road Wanderers	V4575-BACS	50.00			550		50.00	Return of refundable deposit
24/07/2026	HM Revenue & Customs	V4576-BACS	2,923.25			4041	130	1,225.91	Period 4- July 2026
						4000	130	523.20	Period 4- July 2026-T
						4000	130	230.70	Period 4- July 2026-NI
						4010	130	262.00	Period 4- July 2026-T
						4010	130	117.69	Period 4- July 2026-NI
						4010	130	6.00	Period 4- July 2026
						4020	130	232.60	Period 4- July 2026-T
						4020	130	103.95	Period 4- July 2026-NI
						4460	142	208.40	Period 4- July 2026-T
						4800	320	12.80	Period 4- July 2026-T
24/07/2026	Wiltshire Pension Fund	V4577-BACS	2,124.54			4000	130	267.36	Period 4- July 2026
						4010	130	163.74	Period 4- July 2026
						4020	130	136.15	Period 4- July 2026
						4045	130	1,557.29	Period 4- July 2026
24/07/2026	Teresa Strange	V4578-BACS			1.76	4000	130		July 2026 Salary
						4190	120	4.42	Out of Hours mobile-June 26
						4190	120	4.42	Out of Hours Mobile-July 26
28/07/2026	Marianne Rossi	V4579-BACS				4010	130		July 2026 Salary
						4120	120	3.30	Postage for notices & posters
28/07/2026	Fiona Dey	V4580-BACS				4020	130		July 2026 Salary
						4155	120	1.20	Milk for office
28/07/2026	Terry Cole	V4581-BACS				4460	142		July 2026 Salary
						4050	142	47.50	July 26 Travel allowance
						4051	142	28.35	Mileage x63
28/07/2026	David Cole	V4582-BACS				4800	320		July 2026 Salary
31/07/2026	Grist Environmental	V4585-DD	106.86		17.81	4770	220	89.05	915-Pavilion waste away-June
31/07/2026	Unity Trust Bank	V4586-FEE	10.75			4140	120	10.75	Service charge
Total Payments for Month			26,081.41	0.00	1,466.00			24,615.41	
Balance Carried Fwd			15,018.18						
Cashbook Totals			41,099.59	0.00	1,466.00			39,633.59	

Total Salary
July 2026
£7,592.71

Receipts for Month 4			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		0.00	0.00	0.00			0.00	

Date: 04/08/2026	Melksham without Parish Council Current Year	Page: 80
Time: 14:04	Cashbook 4	User: MR
	Instant Access Unity 20476339	For Month No: 4

Payments for Month 4				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
	Total Payments for Month		0.00	0.00	0.00			0.00	
	Balance Carried Fwd		0.00						
	Cashbook Totals		0.00	0.00	0.00			0.00	

Date: 04/08/2026	Melksham without Parish Council Current Year	Page: 55
Time: 14:05	Cashbook 5	User: MR
	CCLA	For Month No: 4

Receipts for Month 4				Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>	
	Balance Brought Fwd :	792,000.00					792,000.00		
	Banked:	0.00							
			0.00				0.00		
	Total Receipts for Month	0.00	0.00	0.00			0.00		
	Cashbook Totals	792,000.00	0.00	0.00			792,000.00		

Date: 04/08/2026	Melksham without Parish Council Current Year	Page: 56
Time: 14:05	Cashbook 5	User: MR
	CCLA	For Month No: 4

Payments for Month 4				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
22/07/2026	Unity Bank	V4591-TRAN	30,000.00			220		30,000.00	Transfer from CCLA TO Unity
	Total Payments for Month		30,000.00	0.00	0.00			30,000.00	
	Balance Carried Fwd		762,000.00						
	Cashbook Totals		792,000.00	0.00	0.00			792,000.00	

Date: 03/09/2026	Melksham without Parish Council Current Year	Page: 274
Time: 15:18	Cashbook 1	User: MR
	Current Account & Instant Acc	For Month No: 5

Receipts for Month 5				Nominal Ledger Analysis				
Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		26,384.89					26,384.89	
V4641-BACS	Banked: 06/08/2026	7.00						
V4641-BACS	Allotment Holder	7.00			1310	310	7.00	2a BYF rent Aug to 1st Oct 26
V4642-BACS	Banked: 10/08/2026	502.50						
V4642-BACS	Future of Football	502.50			1210	210	502.50	Inv.576- Usage in July 26
V4643-BACS	Banked: 11/08/2026	72.00						
V4643-BACS	Wiltshire School of Gymnastics	72.00			1220	210	72.00	Inv.577- August usage
V4644-BACS	Banked: 12/08/2026	74.00						
V4644-BACS	FC Devizes United	74.00			1220	210	74.00	Hire 15th August 2026
V4645-BACS	Banked: 12/08/2026	778.61						
V4645-BACS	Berryfield Village Hall Trust	778.61			1470	142	778.61	Inv.574- Insurance 26/27
V4646-BACS	Banked: 17/08/2026	90.50						
V4646-BACS	Trowbridge Athletic	90.50			1210	210	11.00	Inv.578- Training 5 Aug 26
					1210	210	74.00	Inv.578- Pitch hire 9 Aug 26
					1210	210	5.50	For Future inv
V4647-BACS	Banked: 24/08/2026	222.00						
V4647-BACS	Pilot FC	222.00			1210	210	222.00	Inv.580- August 26 pitch hire
V4648-BACS	Banked: 28/08/2026	50.00						
V4648-BACS	Herman Miller	50.00			1260	210	50.00	Inv.583-21st Aug 26 hire
Total Receipts for Month		1,796.61	0.00	0.00			1,796.61	
Cashbook Totals		28,181.50	0.00	0.00			28,181.50	

Date: 03/09/2026	Melksham without Parish Council Current Year	Page: 275
Time: 15:18	Cashbook 1	User: MR
	Current Account & Instant Acc	For Month No: 5

Payments for Month 5				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
03/08/2026	Water2Business	V4635-DD	140.60			4323	320	140.60	Inv.816- BSF Allotment water c
03/08/2026	Water2Business	V4636-DD	222.78			4323	320	222.78	BYF Allotment water charges
03/08/2026	Water2Business	V4637-DD	417.43			4322	220	417.43	Bowerhill Pavilion water charg
04/08/2026	Lloyds Bank	V4638-DD	10.50			4140	120	10.50	Service Charges
10/08/2026	Unity Bank	V4631-6287	19,000.00				220	19,000.00	Transfer from Lloyds to Unity
17/08/2026	Daisy (Onebill)	V4639-DD	79.43		13.24	4190	120	66.19	Inv.786-Office wifi & Line
17/08/2026	Daisy (Onebill)	V4640-DD	87.68		14.61	4384	220	73.07	Inv.787-Pavilion wifi & line
Total Payments for Month			19,958.42	0.00	27.85			19,930.57	
Balance Carried Fwd			8,223.08						
Cashbook Totals			28,181.50	0.00	27.85			28,153.65	

Receipts for Month 5				Nominal Ledger Analysis			
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u> <u>Transaction Detail</u>
Balance Brought Fwd :		15,018.18					15,018.18
V4634-INTE	Banked: 04/08/2026	2,545.72					
V4634-INTE	CCLA Investment Management	2,545.72			1080	110	2,545.72 Interest
	Banked: 10/08/2026	19,000.00					
V4631-6287	Current Account & Instant Acc	19,000.00			200		19,000.00 Transfer from Lloyds to Unity
	Banked: 21/08/2026	23,000.00					
V4630-TRAN	CCLA	23,000.00			240		23,000.00 Transfer from CCLA TO Unity
Total Receipts for Month		44,545.72	0.00	0.00			44,545.72
Cashbook Totals		59,563.90	0.00	0.00			59,563.90

Payments for Month 5				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
11/08/2026	CCLA	V4632-TRAN	19,000.00			240		19,000.00	Transfer from Unity TO CCLA
17/08/2026	Lloyds Bank PLC	V4628-DD	545.54		81.17	4175	120	37.45	MWPC Domain-SSL Certificate
						4175	120	54.00	3x ChatGPT subscription
						4686	170	6.99	Age UK phone line
						4175	120	72.45	Office 365 for Cllrs
						4120	120	3.30	Notices and posters postage
						4175	120	60.00	MWPC Website domain
						4175	120	24.97	Adobe subscription
						4370	120	14.14	Waste bin caddy
						4370	120	6.66	Food waste bags
						4150	120	2.74	Elastic bands
						4490	142	4.49	Cable ties
						4370	120	5.82	Bin bags
						4175	120	30.24	Office 365 for officers
						4155	120	16.75	Biscuits for meetings
						4155	120	18.99	Buscuits for meetings
						4155	120	16.49	Biscuits for meetings
						4175	120	6.65	Website hosting
						4175	120	24.97	Adobe subscription
						4200	120	12.99	Zoom online meeting
						4190	120	41.28	Office phone calls
						4140	120	3.00	Monthly Fee
18/08/2026	EDF Energy	V4629-DD	150.66		7.17	4302	220	143.49	Inv.02- Pavilion electricity
26/08/2026	Agilico	V4602-BACS	40.24		6.71	4130	120	33.53	Inv.544-Office photocopying
26/08/2026	Arien Signs LTD	V4603-BACS	699.00		116.50	4722	320	582.50	Inv.1130-50% BSF noticeboard
26/08/2026	CHRGs Ltd	V4604-BACS	2,160.00		360.00	4065	130	1,800.00	Inv.0236-HR Annual subscriptio
26/08/2026	Cloudy IT	V4605-BACS	108.00		18.00	4055	130	45.00	Inv.397-Microsoft Training
						4080	120	45.00	Inv.397-Microsoft Training
26/08/2026	Cloudy IT	V4606-BACS	54.00		9.00	4055	130	45.00	Inv.396-Microsoft Training
26/08/2026	Cloudy IT	V4607-BACS	54.00		9.00	4055	130	45.00	Inv.395-Microsoft Training
26/08/2026	JC Combustion Services Ltd	V4608-BACS	225.00			4791	220	225.00	Inv.4331-Boiler ignition repla
26/08/2026	Jens Cleaning	V4609-BACS	287.42			4381	220	287.42	Pavilion Cleaning June & July
26/08/2026	JH Jones & Sons	V4610-BACS	633.60		105.60	4710	220	528.00	Inv.6210-Tournament marking
26/08/2026	JH Jones & Sons	V4611-BACS	405.00		67.50	4721	220	337.50	Inv.6247-Goal post repairs
26/08/2026	JH Jones & Sons	V4612-BACS	1,008.00		168.00	4820	142	840.00	Inv.6224-Himalayan Balsam
						347	0	-840.00	Inv.6224-Himalayan Balsam
						6000	142	840.00	Inv.6224-Himalayan Balsam

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Payments for Month 5				Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount Transaction Detail
26/08/2026	JH Jones & Sons	V4613-BACS	3,336.00		556.00	4575	142	2,780.00 Inv.6209-Kestrel Court works
26/08/2026	JH Jones & Sons	V4614-BACS	2,742.77		457.13	4400	142	25.00 Inv.6205-Berryfield grass cut
						4781	220	96.50 Inv.6205-JSF Bin emptying
						4405	220	50.67 Inv.6205-JSF Hedge
						4409	142	198.08 Inv.6205-Hornchurch POS cut
						4402	320	72.94 Inv.6205-Allotment Grass cuttl
						4820	142	39.36 Inv.6205-SHF grass cut
						347	0	-39.36 Inv.6205-SHF grass cut
						6000	142	39.36 Inv.6205-SHF grass cut
						4401	220	1,150.06 Inv.6205-JSF Pitch Maintenance
						4400	142	417.42 Inv.6205-Play Area grass cuttl
						4780	142	149.86 Inv.6205-Play Area bin emptyin
						4402	320	21.88 Inv.6205-BSF Hedge
						4400	142	21.84 Inv.6205-Beanacre leaf clearan
						4400	142	42.03 Inv.6205-Kestrel Court shrub
26/08/2026	Rialtas Business Solutions Ltd	V4615-BACS	190.80		31.80	4185	120	159.00 Inv.055-Rialtas Web
26/08/2026	Sports and Play Consulting	V4616-BACS	1,950.00			4575	142	1,950.00 124-Tender and procurement sup
26/08/2026	WALC	V4617-BACS	270.00		45.00	4055	130	70.00 Inv.1328-Planning training
						4080	120	35.00 Inv.1328-Planning training
						4055	130	60.00 Inv.1328-Planning training
						4080	120	60.00 Inv.1328-Planning training
26/08/2026	WALC	V4618-BACS	252.00		42.00	4055	130	210.00 Play Area inspection course
26/08/2026	The National Allotment Society	V4619-BACS	84.00		14.00	4650	170	70.00 Annual subscription
26/08/2026	Aquasafe Environmental Ltd	V4620-BACS	1,050.00		175.00	4212	220	875.00 Inv.803-July & August visit
26/08/2026	HM Revenue & Customs	V4621-BACS	3,208.65			4041	130	1,322.95 Period 5- August 2026
						4000	130	523.20 Period 5- August 2026-T
						4000	130	230.70 Period 5- August 2026-NI
						4010	130	289.60 Period 5- August 2026-T
						4010	130	129.58 Period 5- August 2026-NI
						4010	130	19.00 Period 5- August 2026
						4020	130	326.40 Period 5- August 2026-T
						4020	130	143.82 Period 5- August 2026-NI
						4460	142	208.60 Period 5- August 2026-T
						4800	320	14.80 Period 5- August 2026-T
26/08/2026	Wiltshire Pension Fund	V4622-BACS	2,277.60			4045	130	1,671.79 Period 5- August 2026
						4000	130	267.36 Period 5- August 2026
						4010	130	173.40 Period 5- August 2026
						4020	130	165.05 Period 5- August 2026
28/08/2026	Teresa Strange	V4623-BACS			85.00	4000	130	August 2026 Salary
						4120	120	180.00 Purchase of stamps

Continued on Page 311

Payments for Month 5				Nominal Ledger Analysis				
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount Transaction Detail
						4055	130	550.00 National Conference 2026
28/08/2026	Marianne Rossi	V4624-BAC				4010	130	August 2026 Salary
28/08/2026	Fiona Dey	V4625-BACS				4020	130	August 2026 Salary
28/08/2026	Terry Cole	V4626-BACS				4460	142	August 2026 Salary
						4050	142	47.50 August Travel allowance
						4051	142	97.25 Mileage
28/08/2026	David Cole	V4627-BACS				4800	320	August 2026 Salary
						4051	142	1.70 Mileage
31/08/2026	Unity Trust Bank	V4633-FEE	10.90			4140	120	10.90 Bank Charge
Total Payments for Month			49,727.44	0.00	2,354.58			47,372.86
Balance Carried Fwd			9,836.46					
Cashbook Totals			59,563.90	0.00	2,354.58			57,209.32

Date: 03/09/2026	Melksham without Parish Council Current Year	Page: 81
Time: 15:20	Cashbook 4	User: MR
	Instant Access Unity 20476339	For Month No: 5

Receipts for Month 5			Nominal Ledger Analysis					
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Banked:	0.00						
		0.00					0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
Cashbook Totals		0.00	0.00	0.00			0.00	

Date: 03/09/2026	Melksham without Parish Council Current Year	Page: 82
Time: 15:20	Cashbook 4	User: MR
	Instant Access Unity 20476339	For Month No: 5

Payments for Month 5				Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
			0.00						
Total Payments for Month			0.00	0.00	0.00			0.00	
Balance Carried Fwd			0.00						
Cashbook Totals			0.00	0.00	0.00			0.00	

Date: 03/09/2026	Melksham without Parish Council Current Year	Page: 57
Time: 15:21	Cashbook 5	User: MR
	CCLA	For Month No: 5

Receipts for Month 5				Nominal Ledger Analysis				
<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Balance Brought Fwd :		762,000.00					762,000.00	
Banked: 11/08/2026		19,000.00						
V4632-TRAN	Unity Bank	19,000.00			220		19,000.00	Transfer from Unity TO CCLA
Total Receipts for Month		19,000.00	0.00	0.00			19,000.00	
Cashbook Totals		781,000.00	0.00	0.00			781,000.00	

Date: 03/09/2026		Melksham without Parish Council Current Year					Page: 58	
Time: 15:21		Cashbook 5					User: MR	
		CCLA					For Month No: 5	
Payments for Month 5			Nominal Ledger Analysis					
<u>Date</u>	<u>Payee Name</u>	<u>Reference</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ VAT</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
21/08/2026	Unity Bank	V4630-TRAN	23,000.00			220	23,000.00	Transfer from CCLA TO Unity
Total Payments for Month			23,000.00	0.00	0.00		23,000.00	
Balance Carried Fwd			758,000.00					
Cashbook Totals			781,000.00	0.00	0.00		781,000.00	